

LEU CIVIC CENTER BOARD MINUTES

January 3, 2022

Meeting called to order by Trevor Reed at 6:35 PM on January 3, 2022.

Members Present: Dana Meyer, Dean Henke, Karen Detering, Trevor Reed, Chris Bandre, Jeremy Bearth, Chasidy Smith, and Mike Hoercher

Members Absent: Cheryl Orlet

Motion to approve the December 6, 2021 board meeting minutes made by Chasidy Smith. Second by Chris Bandre.

Motion carried.

Finance Update:

Checking is at \$23,114.76 as of 12/14/21

Money Market is at \$48,811.13

PPE loan balance is \$15.09

- United Way allocation for general operating support \$105,188.00 for the 2022 year.
- Mark Laquet is continuing to pursue financial support from the City of Mascoutah.
- Dana provided a financial statement for the month of December.

Governance:

-Dana provided a Site Visit Performance Scorecard from the United Way. The scorecard outlines information needed to be submitted to the United Way by July 1, 2022.

-Request made for an individual to do community service hours at LCC.

--Dean Henke made a motion to not allow court ordered community service to occur at LCC.

--Chasidy Smith seconded the motion.

--Motion passed.

-Interest has been shown by 2 people in the director's position and Trevor has a 3rd person he was going to reach out to. Trevor and Dana will reach out to these individuals. Dana will look at the job description for the director position and make changes as needed so it can be shared with interested individuals. Hold off on advertising until we hear back from the City of Mascoutah.

-Mike Hoercher has turned in his resignation for the LCC Board. Thank you for your service Mike!

Facility and Maintenance:

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Administration:

-City of Mascoutah software is changing. The current cost is \$8.80 and is covered. There will be a new charge for using Microsoft Office at \$10/month.

--Dean Henke made a motion to pay \$10/month to continue using Microsoft Office.

--Trevor amended the motion to pay \$10/month for 1 year. After the year, look into changing from Microsoft Office to Google, which is free of charge.

--Chasidy Smith seconded the motion.

--Motion passed.

-Parker Basketball paid \$475 for the month of October. In November, he paid \$200, and in December he paid \$400. The key used during the December shutdown was returned today.

--He is requesting use January - April: Monday, Tuesday, Wednesday 4-6, Saturday after 1:00 and Sunday after church. He is offering \$500 for the weekend use.

--We will make a new contract with him requiring payment to be made by check and offering terms for building use. Trevor will contact him

--Jeremy Bearth made a motion to offer him Monday, Tuesday, Wednesday from 4-6, Saturdays working around Shoot the Rock and current requests for building use, and Sundays after Mercy's Door is finished for \$1500/month. Another offer of Monday, Tuesday, and Wednesday from 4-6 and Saturdays working around Shoot the Rock and current requests for building use for \$1000 month.

--Dean Henke seconded the motion.

--Motion passed.

-With director turnover, there is a need to revisit current contracts and rental agreements. Also, there is a need to review which programs have contracts and do not.

-Need to look into fees for payments made by credit card. Currently, LCC is

--Jeremy Bearth made a motion to charge a \$3 charge for all credit card payments.

--Dean Henke seconded the motion.

--Motion passed.

-Dana will look into a CPR certification course for LCC employees. She has discretion to bring in a course for up to \$250. Over \$250, the board will need to approve the cost.

Programs and Activities:

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Fundraising:

-Someone will need to contact A Night at the Races to get information regarding the upcoming fundraiser. This has been paid for and the date is negotiable.

Open Discussion and Questions:

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Motion to adjourn: Chasidy Smith

Second: Dean Henke

Time: 8:11

Next meeting: Monday, February 7, 2022